

CATHEDRAL OF THE ANNUNCIATION

SAFE ENVIRONMENT PROGRAM PACKET INSTRUCTIONS TO VOLUNTEERS

Attached you will find the following forms:

1. Volunteer Application
2. Live Scan Clear Form
3. Virtus (Protecting God's Children Online training instructions)
4. Diocese of Stockton Standards of Conduct
5. Code of Pastoral Conduct

Please thoroughly read all forms, fill out and sign wherever necessary, and return the following to Mari Jeffrey at the Parish House.

- Completed and signed ***Volunteer Application***.
- Certificate of Completion from **"Protecting God's Children" Virtus Online training**. (Please see attached instructions).
- Completed and signed ***Acknowledge Page (page 4) of Diocese of Stockton Standards of Conduct*** for those working with children and young people.
- Completed and signed **Acknowledgment Pages (pages 9 and 10) of the Code of Pastoral Conduct**.

When the above documents have been turned in to the Safe Environment Coordinator and a clearance has been received, you may begin volunteering, NOT before.

If you have any questions, please contact Mari Jeffrey, Safe Environment Coordinator, at communications@annunciationstockton.org, or call 209-463-1305.

